

CLASS PLACEMENTS

POLICY

Ripponlea Primary School (RPS) students are allocated to a class in one of following levels: Foundation, Year 1/2, Years 3/4 or Year 5/6.

AIM

The aim of the “Class Placements” policy is to ensure:

- compliance with DET principles and legislation;
- students are grouped into classes consistent in mixed ability, learning styles, friendships, gender and other individual considerations.

IMPLEMENTATION

The process of class placements commences in the November of each school year.

1. Foundation students are initially placed into small groups formed from observations and feedback during the transition program. Within the first ten (10) days of the new school year students are regrouped into classes based on a consideration of factors including:
 - a spread of academic ability
 - social and emotional needs
 - other relevant individual needs
 - a range of learning styles
 - friendships
 - gender balance
2. Foundation students newly enrolled to the school whom have missed the transition program will be placed in a small group/new class after consideration of their individual needs, group/class size and composition.
3. The current year’s teachers compile class lists of students for the following year based on consideration of factors including:
 - a spread of academic ability
 - social and emotional needs
 - other relevant individual needs
 - a range of learning styles
 - friendships
 - gender balance
4. Years 1- 6 students newly enrolled for the start of the school year will be placed in an age-appropriate class after consideration of their individual needs, group/class size and composition.
5. Parent requests regarding class placements with their child’s friends are discouraged, and requests for specific teachers will not be considered. Where exceptional circumstances exist parent requests on class placements should be directed to The Principal in writing by the *start of* November and will be considered on a case-by-case basis. Receipt of parent class requests will be acknowledged.
6. Before class lists are finalised and entered on the school’s system they will be reviewed by all teaching staff and approved by The Principal.
7. Students will be informed of their future class in the last week of the school year and time will be provided to spend with their new teacher and peers.

Ratified by School Council: December 2020
Next review date: December 2023